

# Master of Healthcare Administration Healthcare Administration (MHA)

The Healthcare Administration (M.H.A.) program allows you to earn your degree by taking courses in a hybrid format. Develop knowledge and competencies through in-person interactions and online learning.

## Mission

The mission of the Healthcare Administration master's program is to educate and train the next generation of healthcare managers and leaders through excellence in competency-based education, faculty and student scholarship, and service-learning focused primarily on Hampton Roads and the surrounding regions.

Applications open Aug. 26 for consideration for admission to the Fall 2025 term, and applications are reviewed until the class is filled.

Priority consideration will be given to applications received by March 1. International applicants who will require an F-1 Student Visa to study in the United States must submit their application by April 15.

All applications are made through the Health Administration, Management & Policy Centralized Application Service (HAMPCAS), a centralized application service for graduate programs in health administration, healthcare management, and health policy.

## Review process

For applications received by March 1 the following review process will be used:

- Applications reviewed and offers for applicant interviews by March 8
- Applicant interviews scheduled by March 19
- Interviews conducted by April 9
- Admission offers made by April 16
- Admission offers accepted by applicants by April 30
- Decision to close admissions or continue reviewing applications by April 30

## For US Students

- No GRE or GMAT required.
- Completion of all undergraduate degree requirements from an accredited institution prior to matriculating in the Health Administration (M.H.A.) program, with a minimum cumulative grade point average (GPA) of 3.0 on a 4.0 scale.
  - In the case where an applicant's cumulative GPA is below the minimum 3.0, reviewers may consider a replacement GPA computed from the most recent 40 semester credit hours of U.S. or Canadian coursework.
- Three (3) letters of reference from academic or workplace affiliations that reflect on an applicant's behavior, character, and leadership ability.
- Personal essay describing how the Health Administration (M.H.A.) degree will enhance your professional goals.
- Current CV/resume documenting professional experience, educational achievements, and volunteer experience.
- Official transcripts from all colleges/universities attended. Ensure the degree conferral date is listed on the awarding institution's transcript.
- Transcripts must be sent to HAMPCAS only. HAMPCAS only accepts electronic transcripts from Parchment and National Student Clearinghouse. If your school does not offer either of these services, your transcript must be sent via mail. Please use the information below to send your transcripts.

- Parchment (<https://www.parchment.com/order/>)
- National Student Clearinghouse (<http://www.studentclearinghouse.org/>)
- Sending transcripts to HAMPCAS by mail. Download a transcript request form after you enter each institution in HAMPCAS and send the transcript request form to the institution registrar to send transcript by mail to the address below:
  - **HAMPCAS Transcript Processing Center**  
**O. Box 9122 Watertown, MA 02471**
- Interview: Screened applicants will meet with the Healthcare Administration (M.H.A.) admissions committee to assess interpersonal and communication skills, maturity, and an understanding and commitment to Healthcare Administration (M.H.A.) career paths. Applicants may have the opportunity to take a campus tour on the day of the interview.

## For International Students

- No GRE or GMAT required.
- Completion of all undergraduate degree requirements from an accredited institution prior to matriculating in the Healthcare Administration (M.H.A.) program, with a minimum cumulative grade point average (GPA) of 3.0 on a 4.0 scale.
- International applicants, whose native language is not English, must take the Test of English as a Foreign Language (TOEFL) – Minimum scores: Paper-based test 550, Computer-based test 213, iBT exam 80 OR International English Language Testing System (IELTS) - Minimum scores: Total 6.5, Subscores: 6.
  - **TOEFL School Code is B589**
- Three (3) letters of reference from academic or workplace affiliations that reflect on an applicant's behavior, character, and leadership ability.
- Personal essay describing how the Healthcare Administration (M.H.A.) degree will enhance the applicant's professional goals.
- Current CV/resume documenting professional experience, educational achievements, and volunteer experience
- Official transcripts from all colleges/universities attended. Ensure the degree conferral date is listed on the awarding institution's transcript.
  - In cases where a non-U.S. grading system has been used, verification must be provided by one of the following services:
    - World Education Services
    - Educational Credential Evaluators
  - If the academic institution that you attended does not issue documents in English, the credentialing agency will require that you submit a word-for-word translation of your transcripts. You can contact University Language Services (<https://www.universitylanguage.com/>) to submit your transcripts for translation and instruct them to send the translated transcript to the credentialing agency you choose.
  - HAMPCAS will ONLY accept the evaluation report from the credentialing agency. Do not send your foreign transcript to HAMPCAS.
  - All foreign transcript evaluations from the credentialing agency must be sent directly to HAMPCAS at either of the following addresses:
    - **HAMPCAS Transcript Processing Center PO Box 9122**  
**Watertown, MA 02471**
- **HAMPCAS Transcript Processing Center 311 Arsenal Street STE 5600**  
**Watertown, MA 02472**
- Interview: Screened applicants will meet with the Healthcare Administration (M.H.A.) program admissions committee to assess interpersonal and communication skills, maturity, and an understanding and commitment to Healthcare Administration (M.H.A.) career paths. Applicants may have the opportunity to take a campus tour on the day of the interview.

- International students must abide by all U.S. Immigration laws throughout their enrollment in the Healthcare Administration (M.H.A.) program. This includes, but is not limited to, qualifying and obtaining a proper visa prior to attendance. For further information, please contact Human Resources at 757-446-6043.

Waivers to admission standards will be considered on a case-by-case basis to students who can demonstrate exceptional qualifications.

## Degree requirements

The 42/43-credit Healthcare Administration (M.H.A.) curriculum is designed to cover all Commission on Accreditation of Healthcare Management Education (CAHME) core competencies and to provide all students with a deep and broad understanding and appreciation of the healthcare system and healthcare management consistent with the program's mission ([https://www.evms.edu/education/masters\\_programs/healthcare\\_administration/mission/](https://www.evms.edu/education/masters_programs/healthcare_administration/mission/)).

All courses are delivered in a hybrid format consisting of in-person sessions and online assignments. The Healthcare Administration (M.H.A.) degree can be completed in five semesters for full-time students but can be completed on a part-time basis. Part-time students will have a maximum of six years to complete degree requirements from the date they start their first course.

The Healthcare Administration (M.H.A.) curriculum will consist of two tracks to meet the experience needs for incoming students. Students enrolled in Track I (43 credit hours) will be students who have little to no experience in healthcare settings. Track I students will be required to take an administrative introduction course, which will consist of gaining health care administration exposure and experience at a local healthcare organization. Students enrolled in Track II will have healthcare experience and do not need this initial exposure for the healthcare environment. Throughout the program, students will work closely with their academic advisor to ensure proper course sequencing and competency development, leading to successful graduation.

## Course Sequence – Track I (43 credit hours)

<b>Year 1 - Fall Semester</b>		<b>9</b>
HADM 600	Intro to Health Care Systems	
HADM 601	Policy and Politics of Health	
HADM 602	Organizational Management	
<b>Year 1 - Spring Semester</b>		<b>9</b>
HADM 605	Health Law and Ethics	
HADM 606	Health Economics	
HADM 607	Effective Info Tech Hlthcare	
<b>Year 1 - Summer Semester</b>		<b>7</b>
HADM 610	Financing Healthcare	
HADM 611	Ops Mgt & Performance Improve	
HADM 612	Administrative Introduction	
<b>Year 2 - Fall Semester</b>		<b>9</b>
HADM 700	Leadership	
HADM 701	Supply Chain Management	
HADM 702	Healthcare Marketing	
<b>Year 2 - Spring Semester</b>		<b>9</b>
HADM 705	Conflict Analysis & Negotiation	
HADM 706	Healthcare Strategy	
HADM 715	Administrative Residency	
<b>Total Credit Hours</b>		<b>43</b>

## Course Sequence – Track II (42 credit hours)

<b>Year 1 - Fall Semester</b>		<b>9</b>
HADM 600	Intro to Health Care Systems	
HADM 601	Policy and Politics of Health	
HADM 602	Organizational Management	
<b>Year 1 - Spring Semester</b>		<b>9</b>
HADM 605	Health Law and Ethics	
HADM 606	Health Economics	
HADM 607	Effective Info Tech Hlthcare	
<b>Year 1 - Summer Semester</b>		<b>6</b>
HADM 610	Financing Healthcare	
HADM 611	Ops Mgt & Performance Improve	
<b>Year 2 - Fall Semester</b>		<b>9</b>
HADM 700	Leadership	
HADM 701	Supply Chain Management	
HADM 702	Healthcare Marketing	
<b>Year 2 - Spring Semester</b>		<b>9</b>
HADM 705	Conflict Analysis & Negotiation	
HADM 706	Healthcare Strategy	
HADM 715	Administrative Residency	
<b>Total Credit Hours</b>		<b>42</b>